

Executive Board Retreat
May 21, 2017
Riley Hospital Board of Governors Room



Attendance

___ Alex Bajzatt	___ Johnna Belkiewicz	___ Natalia Bilek	___ Kori Bowen	___ Kelsey Carter	___ Taylor Cornelius
___ Kira Couch	___ Emily Cutcliffe	___ Shai Dean	___ Jenna DeVoy	___ Emily Egbers	___ Ali Emswiller
___ Brooke Ferguson	___ Krystyn Flynn	___ Pete Hunter	___ Akash Khanna	___ Malissa Magiera	___ Abby McComas
___ Ryan Nail	___ Claire Ralston	___ Tyler Richardson	___ Rosie Tarlton	___ Michelle Turchan	___ Kaylee Tutrow
___ Kelsey Verbarg	___ Shelbie Walker				

9:00 - 9:25AM: Welcome & Cause Connection

- Riley Inspiration: Led by Ryan Nail
- Overview & Icebreaker: Led by Ali Emswiller

9:25 - 10:10AM: 2017 Sources of Funds Presentation + 2018 Goals

- Led by Tyler Richardson

10:10 - 10:30AM: Team Building

- Led by Malissa Magiera & Shelbie Walker

10:30 - 10:40AM: Operational Plan Overview

- Led by Ali Emswiller

10:40 - 11:25AM: Membership Operational Plans

- Led by Membership Exec

11:25 - 12:10PM: Finance Operational Plans

- Led by Finance Exec

12:10 - 12:40PM: Lunch Break

12:40 - 1:40PM: Tour of Riley & Cause Connection

- Led by Michelle Turchan

1:40 - 2:25PM: External Relations Operational Plans

- Led by External Exec

2:25 - 3:10PM: Internal Relations Operational Plans

- Led by Internal Exec

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3:10 - 3:30PM: Team Building

- Led by Emily Cutcliffe and Tyler Richardson

3:30 - 4:00PM: Final Updates & Headshots

Online Updates

Ali Emswiler -- I've been working on preparing for the retreat, attending meetings with a few of our awesome campus partners, and looking ahead to planning for the summer and DMLC. Be on the lookout for Colby & Cate signups next week -- we must have all spots filled by June 1! Between Westfield High School and Jagathon, we have 120 spots to fill! This is one of my favorite events of the year, so you won't want to miss out!

Jaggin' Wagon to each of the VPs for their hard work preparing for the retreat through many Operational Plan meetings and planning our team building exercises!

Emily Cutcliffe- Getting HYPE for this retreat! Tyler and I are excited for the teambuilder we are working on for the retreat. Otherwise, my directors have all my updates!

Malissa Magiera

Tyler Richardson

Shelbie Walker: My directors have my updates.

Alex Bajzatt- Working on the roster and continuing to get people on-boarded. Committee Welcome Packet will be presented at the retreat. Also working on a committee calendar.

Johnna Belkiewitz: I am currently working on sponsorship-procurement folders for each of the chair positions on my subcommittee. I hope to have these completed in the next couple of weeks and to meet with my current chair in June. **If you know anyone who's looking for a fun chair position, please send them to in-kind :) Also, please see the "In-Kind Sponsorships" folder on the Drive for a form called "In-Kind Sponsorship Requests". This is how I will logging requests for in-kind needs throughout the year. The form is fairly self-explanatory, but feel free to contact me with any questions.

Jaggin' Wagon to Akash for a great first draft of the sponsorship packet!

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Natalia Bilek

Kori Bowen Working on plans with PUDM's Riley Relations Director for our family event on July 15th!

Kelsey Carter

Taylor Cornelius I have started working on the skeleton for the timeline.

Kira Couch N/A

Shai Dean N/A

Jenna DeVoy We still need more volunteers for IMS Clean Up (keep asking your friends and family PLS) and we really need people to sign up for canning next weekend. I'm going canning on Friday and Sunday all day so please come join me. Colby and Cate soft credit is August 4-6th and sign up opens on Tuesday. Us and Westfield DM need to fill all 120 spots within 9 days or they open it up to other schools. I know it's way in advance but please sign up ASAP so Jagathon can get all the fund\$.

Emily Egbers n/a miss u all tho

Brooke Ferguson I have been busy in logistics :) we have the campus center secured for the next three years (YAY!!) This includes the Friday, Saturday, Sunday. Bad news....we can only get some of the rooms early on Friday this year for early set-up, which means we will be having a late night set up the day before Jagathon. Also, I have registered Jagathon under PIC compliance (because we have to check everyone in attendance since there will be kids there)

Krystyn Flynn

Akash Khanna N/A

Abby McComas N/A

Ryan Nail sign up for Jagblast tabling [HERE](#) It'll be a great time I promise! Please make sure you are having your committee members and chairs register on TeamRaiser once they join your committee to help streamline the process and make their position official!!

Claire Ralston N/A

Rosie Tarlton N/A Going to have a virtual meeting with my current committee and I am pumped!!

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Kaylee Tutrow- We have tentatively scheduled Battleships for Sept. 19th (Tuesday) from 8-11pm in the Main Pool of the Natatorium. Dancing with the Stars has been scheduled for November 15th (Wednesday) from 7-9 in the Campus Center Theater. I am continuing to work on details of registration for Battleships, like price, the registration site, and benefits as well as getting trophies and other physical resources for the event. I have filled all four chairs and they have been working on coming up with some new, fun ideas for all the events!

Kelsey Verbarq N/A

Pete Hunter